

St. John's Episcopal Church, Sharon, PA Vestry Meeting Minutes—January 14, 2019

Present: Nick Baron, Linda Houk, Keith Rowlands, Donna Stamoolis, Fr. Adam Trambley, Matthew Wertz.

Absent: Robert Barletta, Frank O'Stafy, Al Seladi.

Evening Prayer: Vestry met in All Saint's Chapel for Evening Prayer at 7:00 p.m.

Business Meeting: Vestry reconvened in the office of Fr. Trambley at 7:30 p.m.

Minutes:

The minutes of December 10, 2018 were presented by Donna Stamoolis. Nick Baron motioned to approve the minutes. Linda Houk seconded. Passed.

Financial Topics:

Treasurer's Report:

The balance sheet *Statement of Financial Position* and financial review *Budget Year to Date Report* for January 1 – December 31, 2018 were distributed. Pledge income did catch up for the year and was only \$1957.70 below what was budgeted. Income and expenses were reviewed and the budget for the year 2018 ended with a surplus net total.

2019 Budget Updates:

Nick Baron, Treasurer, then reported on the updates for the 2019 Budget. The figures for the 2019 budget have been entered into the database of the church software program called Realm, including projections of income and expenses which are now divided over the twelve months. There were some questions about the process of entering this data and if there may be more efficient ways to enter the budget into this program for ongoing years. No other solution is apparent for now. Nick assured everyone that because this was new, learning the system and process took some time, but next year the time projected for this task will be minimal.

Regarding the endowment income, we have not yet received the figures from Jim Kubaney at PNC yet, so it will be necessary to delay a decision on the amount to use and there will be a couple of options as to how to enter the amounts for this year's budget.

Donna Stamoolis motioned to accept the Treasurer's Report, seconded by Keith Rowlands. Passed.

Alms Report:

Fr. Adam provided copies of the Alms Report for the last quarter of the year October—December 2018. Beginning Balance, September 30, 2018 was \$261.75. Final Balance as of December 31, 2018 was \$431.74. It is noted that the loose plate collection (undesignated cash) from all 8:00 a.m. services is dedicated to the alms fund. Contributions and Alms Given were reviewed. Nick Baron made the motion to accept the Alms Report, seconded by Donna Stamoolis. Passed.

Facilities Topics:

Sexton: Fr. Adam was pleased to report that he had a candidate for the Sexton position. He interviewed and then offered the position to Woody Raymer, a member of our church and son of Connie Raymer, a long-time and very involved parishioner who attends the 8:00 a.m. service. Woody accepted and will work 20 hours per week, with additional hours added as needed for extra tasks. Fr. Adam recognized with thanks to Erik Hetson who had taken on the Sexton

duties. Erik will continue to help with some projects. One project that Erik completed is a railing for safety to enter the Columbarium. Erik does blacksmithing as a hobby and Fr. Adam encouraged everyone to see this railing which is attractive and secure.

Capital Improvements:

Before leaving the church after Evening Prayer, Fr. Adam asked the Vestry to stay in church and then showed how the sound system would be set up and some of the options that need to be considered for installation of additional equipment. During the Vestry meeting we reviewed the preliminary estimate by JB Pro Sound. With approval, Fr. Adam will move forward with the next step to have the company representatives come for another appointment to go over the details on the best location of the main speakers, equipment rack, wiring and best days to do the work as it will take up to 3 days of labor to install. Training will be provided to a select group of members who will then be able to work the system to our best advantage for all services. Nick Baron made the motion to have Fr. Adam contract with JB Pro Sound to purchase and install a new sound system. Matt Wertz seconded. Passed.

Annual Meeting:

The Annual Meeting will be Sunday January 27, 2019 at 9:15 a.m. in Allen Hall. Fr. Adam reviewed list of candidates for nominations: Barb Lipinski, Tracy Schliep, and Katie Tingler.

Other:

Sermons:

Father Adam shared what will be a series of sermons discussing *The Way of Love* in preparation for the Lenten season. *The Way of Love: Practices for a Jesus-Centered Life* was introduced by Presiding Bishop Michael Curry and focuses on seven aspects; Turn, Learn, Pray, Worship, Bless, Go and Rest.

NCD Survey:

Church members will be given the opportunity to complete a new survey for our next cycle in the process of Natural Church Development on February 3rd.

Blanket Mission:

Tracy Schliep, a member here at St. John's and an employee of Whole Life Services in Hermitage has asked permission for a project for the community. Whole Life, who offers support to people with disabilities, is planning a 'blanket bench' where blankets can be made available to those in need. St. John's seems to be a good location and we will be updated with more information should this take place.

Adjournment

Motion to adjourn at 8:35 p.m. made by Nick Baron. Seconded by Keith Rowlands. Passed.

Next Meeting:

The next regularly scheduled meeting for Vestry is February 11, 2019.

Respectfully submitted,
Donna Stamoolis
Clerk